

Mandatory Promotion Boards

Effective immediately, all members eligible for promotion, cadet and senior officer alike, must appear in front of a promotion board held at the promoting authority echelon.

Cadet Promotion Boards. Approval authority for cadet promotions is the unit commander. In accordance with CAPR 52-16, Section 2-4(d), cadet promotion boards must evaluate each cadet using a CAPF50 and promotion boards will not re-test cadets on material they have already passed through achievement tests. Commanders will designate a cadet promotion board comprised of the squadron's Deputy Commander (Cadet Squadron) or Deputy Commander for Cadets (Composite Squadron), the Cadet Commander and one additional cadet or senior officer member of the commander's choosing. Commanders may not serve on cadet promotion boards. Promotion board members should look to CAPP 52-15, Section 2.7 for guidance on conducting cadet promotion boards.

Senior Officer Promotion Boards. Approval authority for senior officer promotions is listed in CAPR 35-5, Section 1-5. In accordance with CAPR 35-5, Section 1-10(a), each squadron commander will designate a senior officer promotion board comprised of the squadron personnel officer, professional development officer, and one additional officer of the commander's choosing. Commander may not serve on promotion boards. The promotion board members will be designated on a personnel authorization and sent electronically to the Group VI Commander, Chief of Staff, and Admin/Personnel Officer. Each squadron commander will submit a revised Personnel Authorization to the Group VI Commander, Chief of Staff, and Admin/Personnel Officer within ten (10) days of any changes to the members of the squadron promotion board. **Promotion boards will be conducted in strict accordance with Attachment A of this Operating Instruction. Members up for promotion should be encouraged to review Group 6 Pamphlet 35-1, Promotion Board Study Guide, prior to their appearance in front of the board.**

This Operating Instruction to be considered immediately rescinded should a contradictory regulation or supplement be issued by a higher echelon.


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OPR: PERSONNEL

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